

STATE HIGHWAY ADMINISTRATION OF MARYLAND
OFFICE OF HIGHWAY DEVELOPMENT
DESIGN TECHNICAL SERVICES DIVISION
707 NORTH CALVERT STREET
BALTIMORE, MARYLAND 21202

October 7, 2008

Contract No. CH3505174

F.A.P. No. N/A

Description: Stormwater Management Design,
Build, Operate and Maintain Project
- Charles County

ADDENDUM NO. 2

To All parties interested in submitting a Statement of Qualifications (SOQ):

Please be advised that the SOQ submittal to MSHA is still on **October 14, 2008**.

The attention of prospective bidders is directed to the following revisions, additions and/or deletions to the Request for Qualifications (RFQ) document:

<u>PAGE NO.</u>		<u>DESCRIPTION</u>
15	ADDED	Form A-1 is not part of the maximum number of pages.
	ADDED	One additional page is provided under the Lead Design firm for those Proposers who choose to submit more than three projects to highlight their project experience.
	REVISED	Lead Constructor firm experience: (6 pages max)
	ADDED	One additional page is provided under the Lead Constructor firm for those Proposers who choose to submit more than three projects to highlight their project experience.
16	ADDED	Note: the following information shall be excluded from the maximum page requirement set for this Section B.
17	REVISED	III. Legal Structure and Financial Capability (1 page max)
	ADDED	C. Insurance: (Note: the following information in this Section C shall be excluded from the maximum page requirement.)
	ADDED	D. Performance and payment bonds: (Note: the following information in this Section C shall be excluded from the maximum page requirement.)

Contract No. CH3505174

Addendum No. 1

September 29, 2008

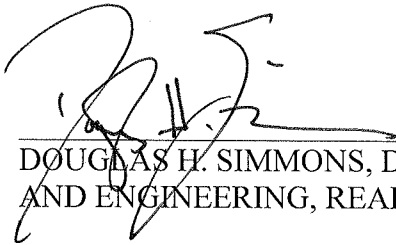
Page 2 of 2

Please attach this **Addendum No. 2** to your Proposal and replace the revised pages in the RFQ Document.

Questions regarding this Addendum No. 2 or the project in general may be directed in writing to:

Mr. Kirk McClelland, Director
Office of Highway Development
Attn: Dana Havlik
Highway Hydraulics Division
707 North Calvert Street
Baltimore, MD 21202

If time is of the essence written questions may be emailed to dhavlik@sha.stae.md.us or transmitted to FAX number (410) 209 5031. All questions are to be addressed to Ms. Dana Havlik and the Contractor must identify the source of the question and the Contract number.



DOUGLAS H. SIMMONS, DEPUTY ADMINISTRATOR/ CHIEF ENGINEER FOR PLANNING
AND ENGINEERING, REAL ESTATE AND ENVIRONMENT

native vegetation of the Mid-Atlantic Region; and Maryland Reforestation Law and the Maryland Forest Conservation Act.

5. GIS Specialist – Shall have a minimum of five (5) years experience in the field of water resources and/or environmental science. The GIS specialist shall have documented experience with field data collection and data management. Technical experience shall include the use of ESRI's ArcGIS 9.x and ArcSDE.

Resumes shall be a maximum of one (1) page each and shall follow attached Form A-1. Form A-1 is not part of the maximum number of pages.

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- ii. Using attached Form A-2, past Project Description, provide a listing of at least three (3) projects that highlight design experience relevant to this project, which the lead design firm performed over the last ten (10) years. Design-build experience is preferred, but not required. Use **one (1) form** per project. One additional page is provided under the Lead Design firm for those Proposers who choose to submit more than three projects to highlight their project experience.

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B. Lead Constructor firm experience: (6 pages max)

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a. Experience and qualifications documentation

- i. Submit resumes of the following key construction firm management and staff, highlighting their relevant experience on similar type projects.
 - 1. Design-Build Project Manager - Shall have a minimum of fifteen (15) years demonstrated experience in construction and management of construction on highway projects with similar size, type of work, and complexity as this PROJECT, emphasize Design-Build experience and extensive project management experience.
 - 2. Construction Manager - Shall have a minimum of ten (10) years demonstrated construction experience in civil works projects similar in nature to the PROJECT, and should include drainage design, environmental sensitivity, utility relocation, and maintenance of traffic.

Resumes shall be a maximum of **one (1) page** each and shall follow attached Form A-1. Form A-1 is not part of the maximum number of pages.

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- ii. Using attached Form A-2, past Project Description, provide a listing of at least three (3) projects that highlight construction experience relevant to this project, which the lead constructor firm performed over the last ten (10) years. Design-build experience is preferred, but not required. Use **one (1) form** per project. One

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additional page is provided under the Lead Constructor firm for those Proposers who choose to submit more than three projects to highlight their project experience.

- a. **Erosion and Sediment Control Quality Assurance rating:** (Note: the following information shall be excluded from the maximum page requirement set for this Section B.)

Provide record of Erosion and Sediment Control ratings for all projects ongoing or completed within the last 4 years, using the attached Erosion Sediment Control Quality Assurance Ratings – Past Performance Form. The Administration will evaluate past performance on the Quality Assurance ratings on projects where the Lead Constructor Firm was the prime contractor. Past performance will be evaluated for any project ongoing or completed within the last 4 years. Lead Constructor Firms that do not have previous experience with the Administration shall provide evidence of satisfactorily implementing erosions and sediment on any project ongoing or completed within the last 4 years.

- b. **Environmental violations:** Describe the circumstances surrounding any environmental violations received in the last five (5) years for which your firm received a fine or a stop work order imposed by either the Owner or a Regulatory agency. (Note: the following information shall be excluded from the maximum page requirement set for this Section B.)



II. Team Organization (4 pages maximum)

- A. **Organization chart:** (1 page maximum) Provide organizational chart(s) showing the functional structure of the Design-Build Team. Indicate on said chart(s) the person's names, position titles, and firm affiliations in various organization functions. Chart(s) shall indicate the project controls, and field construction functions, including design discipline leads, construction management & supervision leads and other key organizational functions (including Environmental Permit Specialist, Surveyor, and GIS Specialist), especially interfaces with third parties.
- B. **Organization structure:** (1 page maximum) Explain how this design-build team structure facilitates the design, construction, operations and maintenance of SWM facilities in Charles County.
- C. **SWM Facility Inspection and Remediation Innovation experience:** (1 page maximum). List and explain three (3) examples of how you have developed an innovative design to address constraints for a stormwater retrofit project.
- D. **Special capabilities and/or resources:** (1 page maximum) Provide a brief description of any special capabilities and/or resources that your design-build team can provide to increase your capacity to perform this project.

III. Legal Structure and Financial Capability (1 page max)

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A. **Legal structure:** Identify and provide a brief description of the proposed legal structure of the design-build contracting entity who will be party to the prime design-build contract with the Administration.

B. **Legal relationships:** Describe the proposed legal relationship(s) between the design-build entity, the lead designer, the lead constructor, and all other design-build team firms.

a. Does an existing teaming agreement or contract exist between the parties of the design-build contracting entity, and between the lead designer and lead constructor, that confirms your intended teaming arrangement? If so, a copy of the contract should be included.

b. Confirm that all Major Participant firm(s) who will be party to the prime design-build contract with the Administration will have joint and several liability, and how liability is being apportioned between other firms of the design-build team.

C. **Insurance:** (Note: the following information in this Section C shall be excluded from the maximum page requirement.)

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a. Professional Liability (Error & Omission) Insurance - Describe the approach to meet the requirements for professional liability insurance including agreements between participants. Provide evidence that insurance will be obtained in an amount of not less than \$ 2 million in aggregate. This policy shall cover errors and omissions arising out of the performance of, or failure to perform, professional services.

b. Other insurance requirements - Provide evidence of workers' compensation, commercial general liability, and comprehensive automobile liability insurance.

D. **Performance and payment bonds:** (Note: the following information in this Section C shall be excluded from the maximum page requirement.) Provide evidence that the design-build entity is capable of obtaining a Performance Bond and a Payment Bond in accordance with the requirements in Maryland's January 2001 Standard Specifications for Construction and Materials, GP - Section 3 and appropriate for the upper range of a **Project Classification D** as defined in Maryland's Standard Specifications for Construction and Materials, Section TC 2.01. (See Special Provision Insert dated 12/03/2004).

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Such evidence shall take the form of a letter from a surety company indicating that such capacity is anticipated to be available for the contracting entity. Letters indicating "unlimited" bonding capacity are not acceptable. The surety company providing such letter must be rated at least A- by two nationally recognized credit rating agencies or at least A-VII by A.M. Best & Company. The letter should recognize the firm's backlog and work in progress in relation to its bonding capacity.

D. SOQ SUBMISSION REQUIREMENTS

One original and five (5) copies of the complete SOQ shall be submitted as specified in this Section.